

The Sugarbush House

Application for Employment

The Sugarbush House LLC. Is an equal opportunity employer and selects the best matched individuals for the job based on job related qualification , regardless of race, color, creed, religion, marital status, weight, height, sex, national origin, age, handicap or other protected group under state, federal, or Equal Opportunity Laws.

Please enter your information in the space provided below:

Name (Last)	<input type="text"/>
Name (First & Middle Initial)	<input type="text"/>
Street Address	<input type="text"/>
City	<input type="text"/>
County	<input type="text"/>
State	<input type="text"/>
Zip Code	<input type="text"/>
Phone Number	<input type="text"/>
Phone Number (2nd)	<input type="text"/>
High School or GED Education?	<input type="text"/>
High School Attended	<input type="text"/>
College / University/ Business or Trade School plus Location	<input type="text"/>
Degrees Earned / Majors / Minors	<input type="text"/>
Date Degree Earned	<input type="text"/>
Any other training or skill ?	<input type="text"/>
Position applied for?	<input type="text"/>
How did you hear about us?	<input type="text"/>

Have you ever been employed by this organization before?

If yes, give dates and indicate if employed under a different name.

Have you received the job description, job essentials and Mission, Vision, Values for all position applied for?

Are you 18 years of age or older?

Do you currently have a drivers License?

Drivers License #

Can you perform the duties of the job in which you wish to be employed?

The Sugarbush House performs criminal history checks and FBI fingerprinting scans on all employees after the Conditional Job Offer has been completed. Please answer all questions completely and honestly. The Sugarbush House will verify this information with the Michigan State Police and the FBI (Note: Affirmative answers to these questions may not automatically bar you for consideration from employment.)

Have you ever been convicted of a crime? If so, when, where, and nature of the crime.

Are there any felony charges pending against you? If yes, please describe:

We are licensed to provide adult foster care for 24 hours a day, 7 days a week, 356 days a year. Working overtime hours is expected for continued employment. You are required to stay on shift until you are replaced. Are you able to meet these requirements?

Have you ever been administratively determined by a federal, state, or local government agency to have committed abuse or neglect. If Yes, when, where, and the nature of the case

Are you on a court supervised probation or parole? If yes, please explain:

Have you ever been the subject of an Adult Foster Care Licensing Investigation? If yes, Please explain:

Have you ever personally been investigated by Federal, State or local agency, (including but not limited to the Department of Human Services, or Social Services / Family Independence Agency), Community Mental Health Recipient Rights Officer or other Recipients Rights Officer? If Yes please explain:

Have charges ever been substantiated against you for abuse, neglect, exploitation, and mishandling client's funds or any other recipient rights violation? If Yes Please explain

Have you ever been the subject of a Federal, State, or Local agency investigation concerning client welfare? If Yes please explain:

Reference 1 (NO RELATIVES) Name , Address, City, State, Zip, Phone

Reference (NO.2) Name , Address, City, State, Zip, Phone

Reference (NO.3) Name , Address, City, State, Zip, Phone

Work Experience: List present or most recent job first.

From When to When

Hours per week

Description of your duties:

Position Held

Supervisor

Phone:

Reason For leaving?

Work Experience 2:

From When to When

Hours per week

Description of your duties:

Position Held

Supervisor

Phone:

Reason For leaving?

I understand and agree that:

1. Any material misrepresentation or deliberate omission of a fact in my application may be justification for refusal of, or if employed, termination from employment.
2. It is my understanding that The Sugarbush House will make a through investigation of my entire work and personal history and may verify all data given in my application for employment related papers or oral interviews. I authorize such investigation and the giving and receiving of any information. I understand that falsification of data so given or other derogatory information discovered as a result of this investigation may prevent by being or if hired may subject me to immediate dismissal.
3. I agree that my employment may be terminated by this company at anytime without liability for wages or salary except such as may have been earned at the date of such termination.
4. Although management makes every effort to accommodate individual preferences, business needs may at times make the following conditions mandatory overtime, a rotating work schedule, changes in work schedules, staying on shift until replaced by another worker, transfer of job location. I understand and expect these as conditions of my continuing employment.
5. I authorize any physician or hospital to release any information which may be necessary to determine my ability to perform the duties of a job I am being considered for prior to employment or in the future during my employment with The Sugarbush House.
6. I further understand that this is an application for employment and that no employment contract is being offered.
7. I understand that if I am employed, such employment is an indefinite period of time and that The Sugarbush House can change wages, benefits and conditions at any time.
8. I do not know of any physical or mental conditions that would prevent men from performing my job duties and responsibilities.
9. I understand that The Sugarbush House is an "at will" employer. I understand that if I al employed my employment will be "at will", i.e. that is terminable with or without cause, with or without notice, at any time.
10. I understand that under Michigan Handicapper's Civil Rights Act, if I am employed, I must advise The Sugarbush House of any need for accommodation within 182 days after I know or should have known of the need.

I have read and understand the above. I acknowledge that if hired, I will be required to follow The Suagrbush House's employment policies.

Name

Date

**ONCE YOUR APPLICATION IS COMPLETE-
PLEASE MAIL OR DROP OFF AT:
G-3237 Beecher Rd. Flint, MI 48532**